



Office of
Victim Services

ANDREW M. CUOMO
Governor

ELIZABETH CRONIN ESQ.
Director

**** DECISION ****

2/1/2021

XXXX
62 XXXX ST
XXXXXX NY 11111

Claim#: 123456
Crime Date: 10/12/2020
Claimant: XXXXXX
Victim: XXXXXX

Dear XXX XXXX:

After reviewing the file and the evidence submitted, the Office of Victim Services (OVS) has reached the following decision.

OVS staff has asked that you supply information which is necessary to evaluate your claim. The information listed below has not been received and OVS is therefore unable to determine eligibility. Your claim must be temporarily closed. Your claim can be reopened when you supply the requested information. Please contact us at your earliest convenience with the required information, so that we can process your claim and provide you with any benefits to which you may be entitled.

It appears based on your narrative that police were contacted. Please submit a copy of your police report with charges listed

You may, within thirty (30) days after receiving this decision, request in writing an appeal to the Office of Victim Services. Your request should explain the reason for your appeal and should be sent to the following address:

**OFFICE OF VICTIM SERVICES
AE Smith State Office Building
80 South Swan Street, 2nd Floor
Albany, New York 12210**

Very truly yours,

Office of Victim Services



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